

EMPLOYMENT OPPORTUNITIES

BRIDGEWATER-RARITAN REGIONAL SCHOOL DISTRICT

Openings as of 10/8/2018

Manager of Buildings and Grounds

JobID: 2277

Position Type:

Maintenance/Grounds/Manager Buildings & Grounds

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Date Posted:

10/5/2018

Location:

District

Date Available:

01/01/2019

Closing Date:

Until Filled

Manager of Buildings and Grounds

Location: District

Position is a full-time.

REPORTING RESPONSIBILITY:

The Manager is directly responsible to the School Business Administrator.

JOB REQUIREMENTS:

Three years' experience, preferably in a school district environment, in the supervision of buildings and grounds maintenance; or any combination of training, education, and experience which provides the following knowledge, skills and abilities:

1. New Jersey Certification as a Educational Facilities Manager.
2. Considerable knowledge of current and topical problems, procedures, and methods used in managing buildings and grounds maintenance.
3. Considerable knowledge of the approved materials needed and of the routine procedures and methods effective in maintaining buildings and grounds.
4. Ability to keep necessary records in an organized and accessible manner.
5. Ability to select, direct and supervise a group of employees; to assign work and check on its progress and completion.
6. Ability to establish and maintain effective working relationships with administrators, principals, employees and suppliers.

TERMS OF EMPLOYMENT:

Non-bargaining. Salary commensurate with experience.

PERSONAL EVALUATION:

Based on the performance of responsibilities identified in this position description and the criteria and procedures of the applicable evaluation policy.

Interested applicants should apply on line at www.brrsd.org, "Employment

Opportunities".

AA/EEO

FMLA regulations require all employers to post the [updated FMLA notice](#).

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