

## Raritan Valley Community College

### Custodian (3)

Ranked by BestColleges.com and Niche.com as the #1 community college in New Jersey, Raritan Valley Community College has been serving as an academic and cultural center for Somerset and Hunterdon County residents for 50 years. The College has been nationally recognized for its service to the community, environmental stewardship, and commitment to diversity. It is home to a Planetarium, Science Education Institute and 3M Observatory, a 1,000-seat Theatre, an Honors College for high achieving students and much more.

The College offers more than 90 associate degrees and certificates, as well as career training, small business assistance through the Small Business Development Center, professional development, and adult and youth personal enrichment courses. RVCC is located at 118 Lamington Road in Branchburg, NJ. For further information, visit [www.raritanval.edu](http://www.raritanval.edu).

#### **Job Description:**

Raritan Valley Community College has three anticipated openings of Custodian for the Housekeeping Department.

Under supervision of the Custodial Supervisor and the Assistant Director of Facilities and Grounds the Custodian will perform custodial services for campus buildings and grounds. This position is responsible for general housekeeping of the campus.

#### **Duties include but are not limited to:**

Performs a wide variety of routine cleaning duties at campus buildings which include, sweeping, mopping, vacuum cleaning, dusting tasks and light labor.

Maintains restrooms which include cleaning of walls, sinks fixtures, toilets and mirrors.

Replenishes towels, tissues and soap dispensers.

Empties trash receptacles. Performs recycling duties when necessary.

Clean entrances to buildings. Includes debris at interior and exterior areas to buildings.

Performs work assigned by the Custodial Supervisor which is associated with assisting staff with set ups of special events and college activities.

Clear snow and ice from entrance ways, walkways, and steps. Shovels or sweeps areas. Operate snow blowers.

Operate cleaning machinery when cleaning soft and hard surfaces such as vacuum cleaners, floor scrubbers and carpet extractors.

Other duties as assigned.

**Requirements:**

- High school diploma or general education degree (GED). Six months to a year previous custodial experience. Must possess a valid New Jersey driver's license. Must be able to lift and carry at least 50 pounds.
- Understanding safe use of chemicals and cleaning materials as instructed by site supervisor. Following health and safety guidelines and the use of personal protective equipment (PPE). Maintain all school standards of hygiene and safety.
- Flexibility of schedule is imperative. Depending upon the nature of the work assignment, individuals should be available to work any shift or day of the week.

**Additional Information:**

**Physical Demands:**

- Requires sitting, standing, bending, kneeling and/or crouching, walking, and climbing.
- Moving and lift up to 50 pounds.

**Application Instructions:**

**As a New Jersey First Act Employer, new employees must establish a primary residence in New Jersey within one year unless an exemption applies.**

RVCC's starting salary is commensurate with educational qualifications and experience. We also offer an attractive benefits package.

For consideration of the above position, please submit your cover letter and resume online:  
<https://rvcc.interviewexchange.com/candapply.jsp?JOBID=131972#pageTop>

We regret that we are unable to respond to each and every resume received. Only those candidates of interest will be contacted directly.

Raritan Valley Community College is an Equal Employment Opportunity/Affirmative Action Plan Employer. We will implement the policy to assure that the employment opportunities offered at the institution are available to all persons.