

HENRY HUDSON REGIONAL SCHOOL DISTRICT

1 Grand Tour, Highlands, NJ 07732-2039
SERVING THE BOROUGHS OF ATLANTIC HIGHLANDS, AND HIGHLANDS

NOTICE OF VACANCY

TO: ALL STAFF
FROM: DR. TARA BEAMS, SUPERINTENDENT OF SCHOOLS
RE: ANTICIPATED VACANCY
DATE: JANUARY 16, 2025

Please be advised that the following anticipated position is available for the remainder of the 2024-2025 school year, effective on or about February 14, 2025.

ONE (1) Full Time (1.0) Head Custodian (Highlands Elementary)

Applicant must hold and/or possess the following:

- NJ Black Seal Boiler License preferred and will be required within 12 months.
- High school diploma required.
- Valid NJ driver's license required.
- Criminal History Review (CHR) and/or background check required
- Ability to follow verbal and written work orders from Supervisors/Administrators or Designees.
- Performs tasks to keep school building and building and grounds in an orderly, neat, and clean condition such as cleaning bathrooms and floors, washing windows, dusting furniture and fixtures, and any related tasks.
- Good verbal communication and basic computer skills.
- Good physical condition for heavy lifting.
- Good attendance and work performance record.
- Such alternatives or additions to the above qualifications are allowable as the Board of Education and Superintendent find appropriate and acceptable.

This is a full-time position (1.0), 5 days a week with hours of 7:00 AM to 3:30 PM (*extra hours may be required at times when needed*). Salary to be determined based on experience.

If interested, apply in writing or via electronic e-mail **ONLY**. No faxes or phone calls accepted. Please submit cover letter, resume, and copies of certificates by, **JANUARY 31, 2025** to:

Mr. Anthony Neggers
Henry Hudson Regional School District
1 Grand Tour
Highlands, NJ 07732-2039
aneggers@henryhudsonreg.k12.nj.us

EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER