

HOPE TOWNSHIP BOARD OF EDUCATION
320 JOHNSONBURG ROAD, PO BOX 143
HOPE, NJ 07844
PHONE: (908) 459-4702
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Kevin Newman
Chief School Administrator

Mrs. Dawn Huff
Business Administrator

EMPLOYMENT OPPORTUNITY
Hope Township School seeks
Part-Time Evening Custodian

Evening Custodians perform routine cleaning and maintenance tasks. Custodians are responsible for the cleanliness of a section of a school building.

Reports to: Head Custodian/Facility Manager

Responsibilities

- Empties waste baskets and removes trash, dusts, handles towels and other cleaning supplies, washes walls, windows and blackboards, and assists in transporting supplies and equipment.
- Sweeps, mops, waxes, strips, seals, finishes and polishes floors using related equipment as required.
- Steam-cleans, shampoos and vacuums carpets.
- Cleans and polishes furniture and fixtures.
- Sets up, arranges and removes furniture for special affairs.
- Secures windows and doors after cleaning assigned areas.
- Keeps tools, equipment and work area clean and in good condition.
- Assists other school custodial staff as required.
- Responds to emergencies.
- Performs related work.

Preferred

Six months to one year experience in the area of facility janitorial cleaning.
Knowledge of proper use of cleaning chemicals

Send resume and letter of interest
by **September 19, 2022** to:
Joe Carlson, Head Custodian/Facility Manager
jcarlson@hope-elem.org
EOE/AA