



**WEST MILFORD TOWNSHIP PUBLIC SCHOOLS
BOARD OF EDUCATION OFFICE
46 HIGHLANDER DRIVE
WEST MILFORD, NEW JERSEY 07480**

**ANTICIPATED
VACANCY ANNOUNCEMENT**

POSITION: SUPERVISOR OF BUILDINGS AND GROUNDS

RESPONSIBILITIES:

- *Supervise and manage daily operations of district facilities.
- *Plans and coordinates repair and maintenance of all systems associated with district facilities.
- *Develop and implement preventive maintenance programs for all buildings and equipment in the district.
- *Supervises snow removal operations for the school district.

QUALIFICATIONS:

- *NJDOE – Certified Educational Facilities Manager or eligibility and a minimum of 3 (three) years of experience managing facilities maintenance for a large public/private organization.
- *AS/BS in construction management or related field is strongly preferred.
- *Equivalent experience may be considered.

PAY SCALE: Per Board of Education Agreement

PROCEDURES: Electronic Applications: <http://www.applitrack.com/wmtps/onlineapp>
Closing Date: Until Filled

An Equal Opportunity/Affirmative Action Employer