

**OFFICE OF THE SUPERINTENDENT
MONROE TOWNSHIP SCHOOLS
Equal Opportunity Employer**

TO: All Building Principals
FROM: Dr. Dori Alvich, Superintendent
RE: **JOB OPENING – 2020-2021 School Year**
DATE: February 8, 2021

**PLEASE POST IN MAIN OFFICE, FACULTY ROOM
AND CUSTODIAL BULLETIN BOARDS**

POSITION: **Maintenance Worker (Carpenter)**

QUALIFICATIONS: Professional trade training with relevant degree from trade school or *United Brotherhood of Carpenters*, Journeyman Accreditation and experience. Experience and certified training working with woodworking machinery, power and hand tools. History of constructing and coordinating all aspects of tenant fit-out projects. Training and experience working with various roofing systems, weatherproofing, hardware including locksmith functions, and electronic controlled door lock systems. Black Seal License preferred. If applicant does not possess a current Black Seal License, they must enroll in an approved black seal licensing program within 6 months of being appointed by the Board of Education.

RESPONSIBILITY: General maintenance of carpentry, painting, glazing, flooring, furniture repair and assembly. Assist other trades with preventative maintenance repairs and new installations for HVAC plumbing, electrical and mechanical equipment and systems. Assistance with custodial operations and all duties necessary to support the Facilities Department operations. Snow removal and heavy lifting required.

AVAILABILITY: April 7, 2021 through June 30, 2021
8 hours per day

APPLICATION: All applicants must use Applitrack.

<http://www.applitrack.com/monroe/onlineapp>

POSTING ENDS: February 16, 2021