

BULLETIN

**OFFICE OF THE SUPERINTENDENT
OPEN POSITION
ASSISTANT FACILITIES MANAGER
2022-2023 SCHOOL YEAR**

The above 12-month position is available in the Neptune Township School District for the 2022-2023 school year.

The Assistant Facilities Manager will be responsible for ensuring the proper operation of the custodial department by; maintaining adequately trained staff; ensuring quality and service standards are met on a consistent basis; motivating, evaluating and disciplining employees; responding to emergencies; and snow removal operations.

QUALIFICATIONS:

1. Possession of an Associate's Degree or high school diploma, with a minimum of five years work experience in facility operations; and at least two years of supervisory experience in public schools or a similar environment.
2. Possession and maintenance of a valid New Jersey driver's license and Black Seal Boiler Operator's License.
3. CEFM, Asbestos O & M, Right-To-Know/Hazard Communications Standards and Blood-borne Pathogens training preferred.
4. Develop and conduct training sessions.
5. Capable of handling the rigorous demands of the position.
6. Ability to use and repair manual and automatic floor cleaning equipment.
7. Familiarity with environmental "Green" products and applications.
8. Required criminal history background check and proof of U.S. Citizenship or legal resident alien status.

SALARY:

- Commensurate with experience / Minimum \$70,000

PRIMARY SHIFT ASSIGNMENT:

- Evenings

APPLICATION PROCEDURE:

- Interested applicants should apply online at www.applitrack.com/neptune/onlineapp for posting 23-247

Donald Frangipane, Facilities Engineer
Neptune Township School District
60 Neptune Blvd.
Neptune, NJ 07753-2760

Posting Date: October 6, 2022

Closing Date: November 7, 2022 or until filled

Applitrack Job ID: # 957